

Chapter President

Purpose: Chapter presidents provide the local leadership and direction for WVOA chapters in compliance with WVOA bylaws.

Duties & Responsibilities:

- Organize, facilitate, and preside over chapter meetings
- Ensure timely adoption of annual chapter budget
- Serves as spokesperson and executive head of chapter
- Works with WVOA Executive Director to ensure accurate and timely reporting and documentation of all required chapter annual operations
- Serves as chapter representative on state level Chapter Chairs Committee
- Provides training and orientation to president-elect

Qualifications & Skills:

- Professional work ethic
- Current WVOA and chapter membership
- Ability to send and receive WVOA and chapter communications in timely manner
- Communication and interpersonal skills to lead a diverse group effectively

Length of commitment: Chapter bylaws specify terms and term limits

Days/times volunteer is required: Must attend all chapter meetings, be available for communication with members and chapter board throughout, and attend as many chapter activities as possible

Benefits to the volunteer: Develop effective leadership skills, have a positive impact on your local chapter, WVOA, chapter members.

Training provided or other details: Training provided by past-president