

West Central Chapter
WISCONSIN WOODLAND OWNERS ASSOCIATION, INC.
BY-LAWS

SECTION 1. NAME The name of the organization shall be the West Central Chapter of the Wisconsin Woodlands Owners Association (WWOA).

SECTION 2. REPRESENTATION The West Central Chapter shall serve the Wisconsin counties of Buffalo, Pepin, Pierce and St. Croix.

SECTION 3. OBJECTIVES The chapter will provide its membership with opportunities to acquire skills, knowledge and resources necessary for the responsible use and management of woodlands under their control. Opportunities include meetings, as well as chapter communications via mail, email and phone.

SECTION 4. MEMBERSHIP AND DUES To become a voting member of the chapter, an individual pays chapter dues and provides contact information to receive chapter and regional woodland information. Paid members may include a spouse as a member, without voting rights. Chapter dues are payable January 1st for a calendar year. Chapter members are WWOA members per WWOA bylaws.

SECTION 5. FISCAL YEAR The chapter fiscal year shall commence on July 1 and end June 30.

SECTION 6. CHAPTER OFFICERS The chapter shall have a Chair, Vice Chair, Secretary and Treasurer. Officers will be elected for a term of two years and each will serve as a member of the Board of Directors. Secretary and Treasurer terms will be staggered, when possible, so they aren't elected in the same year. The Chair and Vice Chair elections happen in the same year because the Vice Chair typically advances to the Chair position. Chapter officers need to be WWOA members.

SECTION 7. BOARD OF DIRECTORS The chapter shall have a Board of Directors comprising four elected officers, immediate past chair and a member-at-large, as available, from each of the four counties represented by the chapter. Each board member is elected for a two-year term. Member-at-large terms will be staggered, when possible, to allow election of two new members each year. Officer and board member terms will start and end on the date of elections, typically held at the chapter's winter meeting.

SECTION 8. ELECTION OF OFFICERS AND BOARD MEMBERS A nominating committee is formed by the board to include one officer (usually the immediate past chair) and one board member, whose term does not expire at the next election. This committee, with help from the board, will recruit candidates for the officer and board positions that are up for election. Officer and board members must be chapter members. Officers and board members will be elected at the chapter annual meeting by a majority vote of voting members in attendance.

All board members and officers are elected for two-year terms. They may serve two consecutive terms (4 years) if so voted by the chapter membership. If a replacement candidate is not available for a retiring two-term member, that member is eligible to serve additional terms until a replacement candidate can be nominated.

SECTION 9. DUTIES OF OFFICERS AND BOARD MEMBERS

- a) Chair shall appoint committees as necessary, call and preside at meetings of the Board and membership, and fulfill other duties prescribed by the state WWOA.
- b) Vice Chair shall assume the duties of the chair when necessary and, in most cases, be prepared to be nominated as chair when the current chair completes his/her term of office.
- c) Secretary shall keep the records of the chapter, officer and board roster, meeting minutes and conduct correspondence with the membership and state association.
- d) Treasurer shall be custodian of chapter funds, make payments for chapter expenses, collect membership dues and provide reports of chapter finances to the board of directors and WWOA as required. Treasurer shall establish and update procedures as necessary for the payment of expenses, which must be approved by the board of directors.

e) Members-at-Large shall represent the interests of members in the county they represent and provide input for resources, meeting and training opportunities available within their county that may benefit all members.

SECTION 10. CHAPTER MEETINGS

The chapter will generally hold at least 3 meetings per year, typically a fall and spring field day and an annual winter meeting, which may serve as the annual meeting to conduct chapter business and elections.

SECTION 11. AMENDMENT OF CHAPTER BYLAWS

These By-Laws may be amended or revised by a majority vote of the voting members present at any meeting of the chapter membership. A notice including proposed bylaws changes, will be included in an announcement to all voting chapter members prior to the meeting.

SECTION 12. CHAPTER DISSOLUTION

The Chapter may be dissolved by a majority vote of voting members in attendance at the Annual Meeting or at a Special Meeting. In the event the West Central Chapter is dissolved, any remaining Chapter's funds will be remitted to the Wisconsin Woodland Owners Association.