

BY-LAWS
Of
THE PHOENIX-FALLS CHAPTER
Of the Wisconsin Woodland Owners Association, Inc.
A non-profit Corporation under the Laws of Wisconsin

ARTICLE I – NAME

Section 1. The name of this organization shall be THE PHOENIX-FALLS CHAPTER OF THE WISCONSIN WOODLAND OWNERS ASSOCIATION, INCORPORATED (WWOA).

ARTICLE II – PURPOSE

Section 1. The purpose of this organization shall be to encourage the wise use and management of our woodlands and related resources and to educate people in such.

Section 2. Promote policies and legislation, which are consistent with the State Organization of WWOA for maintaining quality woodlots in Wisconsin.

ARTICLE III – MEMBERSHIP AND DUES

Section 1. Members of the Chapter shall be members of the Wisconsin Woodland Owners Association.

Section 2. Memberships are on a calendar year basis, with dues payable January 1 of each year. Chapter membership extends only to immediate family members.

Section 3. No dues or fees are refundable. The Chapter's Officers may set the amount of dues required for chapter membership and business operation. Each year the Chapter Officers will conduct an Annual Audit of the Chapter's financial condition.

Section 4. The Phoenix-Falls Chapter consists of Florence, Marinette, Menominee and Oconto Counties. Chapter members may belong to one or more organized Chapters of Wisconsin Woodland Owners Association. Non-woodland owners are accepted for membership without voting rights.

ARTICLE IV – MEETINGS

Section 1. An annual meeting shall be held each year in the first quarter. January, February or March.

Section 2. Election of officers will be held at the annual meeting.

Section 3. Special meetings, i.e., Field Days, etc., will be scheduled by the Chapter Officers.

ARTICLE V – OFFICERS

Section 1. The Phoenix-Falls Chapter of WWOA will be governed by a minimum of 6 Officers. The Officers are President, President-Elect, Past-President, Secretary, Treasurer and Program Chairperson.

Section 2. The President shall preside at all meetings of the membership when ever possible, call the meetings and appoint special committees; may appoint a Nominating Committee prior to elections; and in case of a vacancy in one of the other offices during their term, may appoint someone to complete the term. The President will serve a two-year term and not be re-elected as President for the following term.

ARTICLE V – OFFICERS (continued)

- Section 3. The President-Elect shall attend Executive Board meetings; perform duties assigned by the President; will become President after a two year term; and in case of a vacancy during the President’s term, succeed to the office of President or serve in the President’s absence. The President-Elect will serve a two-year term and not be re-elected for the following term.
- Section 4. The Past-President shall remain on the Executive Board for a period of one year as a voting member to offer Chapter leadership guidance.
- Section 5. The Secretary shall take minutes of all meetings; keep a record of all members; send out a newsletter or meeting announcements when appropriate; write “thank you” notes, etc. when required; keep WWOA office informed of the Chapter’s officer’s names, addresses, and chapter activities. The Secretary will serve a one-year term and may be re-elected for the following term.
- Section 6. The Treasurer shall obtain a bank account in the name of the Chapter; keep a record of all dues payments; pay bills approved by the Executive Officers; keep a written record of income and expenses; and provide a year’s written financial report at the Annual Meeting. The Treasurer will serve a one-year term and may be re-elected for the following term.
- Section 7. The Program Chairperson shall organize and expedite plans for the Chapter’s events, including the Annual Meeting and Field Days. The Program Chairperson will serve a one-year term and may be re-elected for the following year.

ARTICLE VI – EXECUTIVE BOARD

- Section 1. The Executive Board shall consist of the five elected officers for the current term plus at least two members-at-large to be elected from the membership.

ARTICLE VII– BY-LAWS AMENDMENTS

- Section 1. These By-Laws may be amended or revised by a majority vote of the members present at the next Annual Meeting.

ARTICLE VIII– CHAPTER DISSOLUTION

- Section 1. In the event the Phoenix-Falls Chapter is dissolved, any remaining Chapter’s money funds will be remitted to the Wisconsin Woodland Owners Association.

The above By-Laws were approved and accepted by membership majority vote at the February 1, 2003 Annual Phoenix-Falls Chapter Meeting. Article IV was amended at the Chapter Annual Meeting on March 21, 2015 to include the month of March.