

Position Title: Annual Meeting Errand Runner

Supervisor: WVOA Executive Director

Location: AM at Hotel Marshfield, 2700 S Central Ave, Marshfield, WI 54449

Purpose: Assist in making the AM a success by obtaining supplies for the event.

Duties & Responsibilities:

- Carry out task assigned by AM Committee or Executive Director
- Run errands and obtain supplies

Qualifications & Skills:

- Must have own vehicle
- Reliable
- Reside in area near Annual Meeting or detailed knowledge of area

Length of Commitment: Late summer prior to AM as well as during the AM, September 19-22, 2019.

Days/times volunteer is required: Errands can be run in your own free time. Must be present at AM.

Benefits of volunteering: Volunteers will help create a successful annual meeting event for others to enjoy.

Training provided or other details: Keep receipts to be reimbursed.

Executive Director – Nancy Bozek 715-346-4798 wwoa@uwsp.edu