

Chapter Vice-President

Purpose: Vice-presidents assist the president with chapter managements, assist in other chapter-specific duties, and performs the duties of the president when he/she is unable.

Duties & Responsibilities:

- Perform duties of the president if they are unavailable or unable to
- Seek opportunities to promote the value and benefit of WWOA membership
- Work side-by-side with the president to perform duties decided upon by the chapter board and president

Qualifications & Skills:

- Current, active membership in WWOA and chapter
- Willingness and ability to perform the duties of the president if needed
- Good interpersonal skills and ability to work in a team setting
- Capable computer skills
- Professional work ethic

Length of commitment: Chapter bylaws specify terms and term limits

Days/times volunteer is required: Required to attend as many chapter meetings and events as possible, vary by chapter

Benefits to the volunteer: Gain leadership skills and experience, learn from fellow board members, meet a variety of people.

Training provided or other details: Training provided by the previous vice-president.